



SYFAB Training Course Booking Form



Funding and Fundraising for Community and Voluntary Groups

Please complete one booking form per person and answer all the questions. Contact SYFAB on 0114 249 4343 if you need any help with filling in this form. Remember the course costs £20 (non-refundable) so you need to send a cheque in with this form.

Section 1 - Contact details:

Your Name:

Name of organisation:

Address:

Is this your personal or organisation address?

Telephone:

Email address:

Which course do you want to go on? (tick ONE):

- Rotherham: Wednesday mornings (10.00 - 1.00) from 1 October to 26 November at The RAIN Building. (Note that the first session runs from 9.30 - 1.30)
- Details of other courses running in Autumn 2008: Dearne Valley, North Doncaster or Burngreave area of Sheffield

Section 2 - Your organisation

What is your role in your organisation? (e.g. paid staff (please give job title), management committee member, volunteer)

Are you involved in the fundraising for your organisation?

What type of organisation is it? (e.g. registered charity, company limited by guarantee, constituted group)

What does your organisation do and who do you help?

Where is your organisation based?

Please turn over - still a few questions to go!

Section 3 - What you want from the course and practical details

This course is practical and you will need to have a specific piece of work that you want to fundraise for, or you can work on a funding strategy. Please tell us a bit about the work you would like to do on the course. (If you want some help with deciding, please contact SYFAB for advice)

Can you attend all of the sessions on the course?

If not, tell us which sessions you can't attend.

Do you have previous experience of fundraising? Please tell us a bit about the fundraising you have done before (if any)

You will need some support from a member of your organisation's management committee (for signing portfolio sheets, etc). Please give us his/her name.

We will do our best to help you to access the course. Please tell us about any issues that might affect your ability to access this course and how we might help. For example, do you need materials provided in different formats, or a disabled parking space?

We take bookings for the course on a first-come, first-served basis, so make sure you return your booking form along with your £20 cheque per person (made payable to South Yorkshire Funding Advice Bureau) **as soon as possible** to:

Sheila Bhandal,
South Yorkshire Funding Advice Bureau,
The Workstation,
15 Paternoster Row,
Sheffield S1 2BX

The closing date for bookings is: 19 September 2008



LOTTERY FUNDED